

AGENDA

Meeting: Calne Area Board
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: Tuesday 6 September 2022
Time: 6.30 pm

Including the Parishes of Bremhill, Calne, Calne Without, Cherhill, Compton Bassett, Heddington, Hilmarton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Public Networking session – starting at 6.15pm

This is an opportunity for local residents to meet with their local Wiltshire Councillor to discuss local issues and an opportunity for representatives of Area Board Partners (Police/Fire/Health Services etc) to engage with local residents too.

Please direct any enquiries on this Agenda to Stuart Figini stuart.figini@wiltshire.gov.uk, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Calne Rural (Chairman)
Cllr Tom Rounds, Calne North (Vice-Chairman)
Cllr Tony Trotman, Calne Chilvester and Abberd
Cllr Sam Pearce-Kearney, Calne South
Cllr Ian Thorn, Calne Central

	Items to be considered	Time
1	Welcome and Introductions	6.30 pm
2	Apologies for Absence	
3	Minutes (<i>Pages 1 - 12</i>) To approve and sign as a correct record the minutes of the meeting held on 31 May 2022.	
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	Chairman's Announcements (<i>Pages 13 - 34</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Engagement and Partnership Team Structure • Post 16 Skills and Participation Offer • Electric Vehicle Charging Points Webinar • Annual Canvas • Wiltshire Centre for Independent Living (Wiltshire CIL) 	6.40 pm
6	Shared Lives Wiltshire (<i>Pages 35 - 38</i>) To receive a presentation from Mercedes Apps about the Shared Lives Wiltshire initiative.	6.50pm
7	Partner Updates (<i>Pages 39 - 42</i>) To receive an update from the partners listed below: <ol style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue Service c. Healthwatch Wiltshire d. Health – Integrated Care Board Update (formerly Clinical Commissioning Group) e. Calne Community Safety Forum Update f. Town and Parish Councils 	7.00pm
8	Youth Forum Update (<i>Pages 43 - 46</i>) To receive an update on the Calne Youth Forum.	7.20pm
9	Calne Environment Forum (<i>Pages 47 - 60</i>) To receive an update on the Calne Environment Forum.	7.30pm
10	Area Board Grants (<i>Pages 61 - 64</i>)	7.40pm

To determine five applications for grants:

- Friends of the Marden Valley, £931.00, towards an information board at Hazeland (Community Area Grant).
- Calne Pocket Park, £477.00, towards enhancing provision at Calne Pocket Park and Community Garden (Community Area Grant)
- Wiltshire Music Centre, £1,500.00, towards Celebrating Age Wiltshire (Older and Vulnerable Adults grant)
- Samantha Silver Swans and Seated Dance Practitioner, £500.00, towards equipment for Older learners dance standing and seated (Older and Vulnerable Adults Grant)
- Calne Town Council, £4,920.00, towards Calne Youth Outreach Signposting and Mentoring (Youth Grant)

To note the following application already awarded under the delegated authority of the CEM:

- Calne Area Board, £740.00, towards Calne Health and Social Care Forum, Falls Prevention 1 (Area Board Initiative).

11 **Local Highway and Footpath Improvements Group (LHFIG)** **8.00pm**
(Pages 65 - 78)

To consider recommendations arising from the LHFIGs meeting held on 28 July 2022.

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Close** **8.15pm**

The next meeting of the Calne Area Board is scheduled for 6 December 2022, 6.30pm at the Calne Hub & Library.

MINUTES

Meeting: Calne Area Board
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: 31 May 2022
Start Time: 6.30 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Tel): 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tom Rounds (Vice-Chairman), Cllr Tony Trotman, Cllr Ashley O'Neill (Chairman),
Cllr Sam Pearce-Kearney and Cllr Ian Thorn,

Also in attendance:

Cllr Ross Henning

Wiltshire Council Officers

Jane Vaughan – Community Engagement Manager
Dom Argar – Technical Support Officer
Stuart Figini - Senior Democratic Services Officer

Town and Parish Councillors

Calne Town Council – Steve Nash
Cherhill Parish Council – Martin Purslow
Heddington Parish Council – Mark Corby
Hilmarton Parish Council – John Henly

Partners

Police – Insp James Brain
Diane Gooch - Older Peoples/Carers Champion
Alison Ingham – Health & Wellbeing Champion

Others

Kevin Wells – Calne Food Bank

Stan Woods – Calne Fairtrade

Total in attendance: 20

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
14	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Alan Hill – Calne Town Council • Isobel McCord – Bremhill Parish Council
15	<p><u>Election of Chairman</u></p> <p>Resolved:</p> <p>To appoint Cllr Ashley O'Neill as Chairman of Calne Area Board for the forthcoming Year.</p>
16	<p><u>Election of Vice-Chairman</u></p> <p>Resolved:</p> <p>To appoint Cllr Tom Rounds as Vice-Chairman of Calne Area Board for the forthcoming Year.</p>
17	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present. The Chairman thanked Cllr Tom Rounds for Chairing the Area Board during a very difficult year for everyone due to Covid, although a number of great Area Board events were held in line with covid restrictions.</p> <p>The Chairman explained that he would like to build on the success of the previous year, with a focus on community engagement, inclusive Area Board meetings with outcomes being achieved.</p>
18	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 8 March 2022 were approved and signed as a correct record.</p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Chairman's Announcements</u></p>

	<p>The Chairman drew attention to the following announcements which were noted by the Area Board:</p> <ul style="list-style-type: none"> • Great British Spring Clean • Reminder of Platinum Jubilee Plans • Taxi Driver Recruitment Press Release 														
21	<p><u>Appointments to Outside Bodies and Non-Priority Working groups</u></p> <p>The Area Board considered a report requesting appointments of Councillor representatives to outside bodies, the reconstitution of and appointment to non-priority working groups for the Year 2022/23.</p> <p>Resolved:</p> <p>1. To make appointments to outside bodies for 2022/23 as detailed below:</p> <table border="1" data-bbox="432 936 1477 1323"> <thead> <tr> <th data-bbox="432 936 1098 1061">Outside Body</th> <th data-bbox="1098 936 1477 1061">Councillor Representative</th> </tr> </thead> <tbody> <tr> <td data-bbox="432 1061 1098 1211">Calne Neighbourhood Plan Steering Group</td> <td data-bbox="1098 1061 1477 1211">Cllr Tom Rounds</td> </tr> <tr> <td data-bbox="432 1211 1098 1323">Calne Marden House</td> <td data-bbox="1098 1211 1477 1323">Cllr Ian Thorn</td> </tr> </tbody> </table> <p>2. To reconstitute and appoint the following Councillors to Area Board Non-Priority Working Groups as detailed below:</p> <table border="1" data-bbox="432 1469 1477 1966"> <thead> <tr> <th data-bbox="432 1469 1098 1594">Working Group</th> <th data-bbox="1098 1469 1477 1594">Councillor Representative</th> </tr> </thead> <tbody> <tr> <td data-bbox="432 1594 1098 1744">Local Highway and Footpath Improvements Group (LHFIG)</td> <td data-bbox="1098 1594 1477 1744">Cllr Sam Pearce-Kearney</td> </tr> <tr> <td data-bbox="432 1744 1098 1856">Calne Area Parish Forum</td> <td data-bbox="1098 1744 1477 1856">Cllr Ashley O'Neill</td> </tr> <tr> <td data-bbox="432 1856 1098 1966">Air Quality Action Group</td> <td data-bbox="1098 1856 1477 1966">Cllr Ian Thorn</td> </tr> </tbody> </table>	Outside Body	Councillor Representative	Calne Neighbourhood Plan Steering Group	Cllr Tom Rounds	Calne Marden House	Cllr Ian Thorn	Working Group	Councillor Representative	Local Highway and Footpath Improvements Group (LHFIG)	Cllr Sam Pearce-Kearney	Calne Area Parish Forum	Cllr Ashley O'Neill	Air Quality Action Group	Cllr Ian Thorn
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Calne S106 Working Group	Cllr Tony Trotman		
22	<p data-bbox="339 611 1059 645"><u>Calne Area Board - Agreeing Priorities for 2022/23</u></p> <p data-bbox="339 678 1485 824">The Area Board considered the report of the Community Engagement Manager (CEM) and the Area Board Chair which provided a summary of success in progressing the Area Boards priorities for 2021/22, and highlights area where priorities could be set for the coming year.</p>		
23	<p data-bbox="339 929 676 963"><u>Area Board Action Plan</u></p> <p data-bbox="339 996 1485 1182">The Community Engagement Manager (CEM) reminded the Area Board that data from the Joint Strategic Needs Assessment for the Calne area was combined with other sources of data along with other local intelligence to produce the Community Area Status report. This information in turn informed the Area Board which priority areas it should focus its energy and resources on.</p> <p data-bbox="339 1216 1485 1328">The CEM explained that the Area Board had focused its attention on the following themed priority areas and highlighted a number of key achievements from these areas:</p> <ul data-bbox="384 1366 1473 1559" style="list-style-type: none"> • The Environment – Champion Cllr Ian Thorn • Older and Vulnerable People and Families – Champion Cllr Tom Rounds • Young People – Champion Cllr Sam Pearce-Kearney • The Economy – Champion Cllr Tony Trotman • Community Resilience – Champion Cllr Ashley O’Neill <p data-bbox="339 1597 1477 1753">The Area Board noted a number of changes that could influence the selection of priorities including the need to identify alternative venues and addressing sustainability of locally important groups, for instance the Men’s Shed and the Foodbank.</p> <p data-bbox="339 1787 1473 2022">The Area Board then considered potential priorities for 2022/23, taking into account evidence and areas that would make a positive impact on the Calne area. The report detailed the suggested three priorities for each 2022/23 theme along with a lead Councillor taking responsibility for overseeing its delivery and reporting back to the Area Board on progress, with appropriate support from the CEM. The four themes are:</p>		

	<ul style="list-style-type: none"> • Young People – Cllr Sam Pearce-Kearney • Older People – Cllr Tom Rounds • Environment – Cllr Ian Thorn • Economy – Cllr Tony Trotman <p>The Area Board commented on the cost-of-living crisis being experienced across the country and it was suggested that the challenges arising from this would be weaved into all priority areas as appropriate. Additional comments included, the need for further information about the availability of grant funding for community groups, it was suggested that this was an issue that each theme could investigate this further for their areas; a productive Youth Forum meeting held recently; the internal circulation of the Air Quality Plan; concern about delays in relation to the Air Quality Action Group which should be resolving itself due to officers previously being engaged in issues associated with the pandemic.</p> <p>Resolved:</p> <ol style="list-style-type: none"> a. To acknowledge the progress update from the 2021/22 local priorities work. b. To agree the priorities to focus on in the coming year, as detailed in the report and summarised below along with the Lead Councillor: <ul style="list-style-type: none"> • Young People – Cllr Sam Pearce-Kearney • Older People – Cllr Tom Rounds • Environment – Cllr Ian Thorn • Economy – Cllr Tony Trotman c. To acknowledge and note the existing externally operated groups in place for the priorities detailed above.
24	<p><u>Older People's Voices Update</u></p> <p>The Area Board received an update from Diane Gooch on the following matters:</p> <ul style="list-style-type: none"> • A successful ‘Big Get Together’ event held on 14 May 2022 at the Town Hall, Calne • The Reconnect meeting was now limiting numbers attending to 40 and a recent meeting with local Councillors listening to the attendee’s concerns, in particular negotiating footpaths and the need for additional benches to rest at. • Meetings of the Local Voice continue • Celebrating age concerts <p>The Chairman thanked Diane for all her hard work in the community as the Older People’s Champion. In response to issues raised above, it was suggested that the LHFIFG could be approached for help with regard to issues with</p>

	<p>footpaths. Cllr Pearce-Kearney agreed to take this issue forward and encouraged all Councillors to attend the reconnect mornings.</p>
25	<p><u>Health & Wellbeing Update</u></p> <p>The Area Board received an update from Alison Ingham on the following matters:</p> <ul style="list-style-type: none"> • A successful 'Big Get Together' event held on 14 May 2022 at the Town Hall, Calne and organised by Calne Health & Social Care Forum in association with Calne & Yatton Keynell Primary Care Network and Calne Area Board. Calne Town Council and Wiltshire Council were thanked for their support and providing facilities. • The Fall and Prevention Strategy was highlighted at a recent Calne and Social Care Forum meeting, with the next meeting being held on 28 July 2022 at the Town Hall. <p>The Chairman thanked Alison for all her hard work in the community. It was noted that the Councillors who attended the Big Get Together gathered valuable insight into the concerns and wishes of those attending the event. It was suggested that a potential future agenda item could be in relation to social prescribing, which appeared to be a developing opportunity for GP surgeries to be involved in to address non-medical needs.</p>
26	<p><u>Partner Updates</u></p> <p>To receive updates from the partners listed below:</p> <p>a. Wiltshire Police The Area Board received and noted the written report attached to the agenda pack. Insp James Brain provided a verbal update and commented on the performance of the Police over the previous 12 months, local priorities including the rise in anti-social behaviour, drugs supply, community speed watch and parking issues at Derry Hill School.</p> <p>The Area Board thanked the Police for their hard work and the positive influence made in rural areas and Holy Trinity School.</p> <p>The Chairman thanks Insp Brain for attending the meeting.</p> <p>b. Dorset and Wiltshire Fire and Rescue Service The Area Board received and noted the written report attached in the agenda pack</p> <p>c. Clinical Commissioning Group The Area Board received and noted the written report attached in the agenda pack.</p>

d. Healthwatch

The Area Board received and noted the written report attached in the agenda pack.

e. Calne Community Safety Forum Update

There was no update for this meeting.

f. Parish Councils

i. Bremhill Parish Council – A verbal update was provided by the CEM at the meeting covering the following areas:

- A thank you to highways & bridge team for their work repairing roads and bridges.
- Participating in the Sustrans Route 403 Cross Council Working Group, with the first meeting being held on 20 May 2022.
- Working with community groups to develop green blue strategies as part of the Parish Council review of its Neighbourhood Plan.
- Celebrating the Queens Jubilee in all the villages with events over the Bank Holiday weekend.
- Calne Area Parish Forum re-established to share ideas and work together on cross boundary issues. Particularly useful was exchange of information on the speed of vehicles and the use of SIDs to deter speeding.

ii. Cherhill – Comments were received about the beacon lighting on the Thursday of the Jubilee weekend of events, footpath walking and attendance at the first LHFIG meeting.

iii. Compton Bassett – there was no update available.

iv. Heddington – Comments were received about regular Parish meetings being held on Zoom, the Parish Warden being active in the village, a bus shelter erected last year and being well used and references to the Jubilee celebrations.

v. Hilmarton – Comments were received about the welcome presence of the PCSO in the villages, events associated with the forthcoming jubilee celebrations, attendance at the first LHFIG meeting, and the replacement play park project out for consultation.

	<p>g. Calne Town Council – Steve Nash, new Director of Council Services provided the following update:</p> <ul style="list-style-type: none"> • The Town Council welcoming residents along to Jubilee picnic on The Green on Sunday 1pm-3pm • Our Calne Connection Magazine being published and will be delivered to households from Monday 6 June. The focus in on Summer Carnival , Town Council Annual Report and promoting upcoming Covid Vaccination Clinics and the Neighbourhood Plan - Homes and Housing Needs Survey. • Summer Carnival will take place on Saturday 25 June from 1pm – 6pm with the procession leaving for the town centre at 4.30pm • The new Town Mayor for 2022-2023 is Cllr Tony Trotman with Deputy Town Mayor Cllr Brent Slater - organisations can request the Mayor attend their event, please contact 01249 814000 • Councillors recently discussed plans to add additional burial plots to the Curzon Street cemetery. • The Town Council has received funding of £10,000 from the Welcome Back Scheme and will be working with the nominated supplier over the coming weeks to install new lamppost banners and artwork. • Calne In Bloom Garden and Allotment Competition is now open for entries, • EV vehicle charging points were launched at Beversbrook on 9 May 2022.
27	<p><u>Area Board Grants</u></p> <p>The Area Board considered three applications for Community Area Grant funding and one for a Youth Grant funding. The Chairman invited a representative of each applicant to give a brief overview of their project to the Area Board.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To note the following retrospective grant allocation: <ol style="list-style-type: none"> a. Calne Area Board Initiative - £1000 towards Calne Health and Wellbeing Big Get Together 2. To approve the following three applications for Community Area Grants: <ol style="list-style-type: none"> a. Cherhill Parish Council - £450.95 towards Cherhill Village Notice Board b. Castlefields Canal and River Park Association - £555.98 towards Elliptical Living Willow Arbour Bench and Jubilee

	<p style="text-align: center;">Plaque</p> <p style="text-align: center;">c. Launch 2 Learning - £5000 towards Youth Mental Health and the effects of online learning during Covid with academic catch-up, subject to the Community Engagement Manager clarifying the business status of the project delivery group.</p> <p>(Note: The grant request from Cherhill Parish Council for £901.90 at 2a above was received prior to the review of Area Board Grant Criteria, and therefore, the Area Board agreed to fund 50% of the request, in line with the previous criteria).</p>
28	<p><u>Local Highway and Footpath Improvements Group (LHFIG) - Update</u></p> <p>The Chairman reported that Wiltshire Council’s Cabinet, at its meeting on 26 February 2022, had approved proposals to expand the remit of Community Area Transport Groups, along with increases in funding, and rename them as Local Highway and Footpath Improvements Group (LHFIG).</p> <p>The Area Board received the notes of the first LHFIG meeting held on 29 April 2022.</p> <p>Resolved:</p> <p>a. To note the discussions and updates from 29th April 2022, outlined in this report</p> <p>b. To close the following Issues:</p> <p style="padding-left: 40px;">3-20-1 Compton Bassett, Church Corner 3-22-3 Calne, Curzon Street – request for directional signs to Springfield Academy 3-22-6 Calne, Curzon Street Narrowing – request for yellow box marking</p> <p>c. To add the following Issues (with funding) to the Priority Schemes List:</p> <p style="padding-left: 40px;">3-20-11 Calne, Anchor Road area – request for a 20-mph assessment 3-21-14 Calne, Mill Street Proclamation Steps 3-22-2 Derry Hill / Studley – Request to provide a suitable shared use path between Studley and Derry Hill and an onward link to the Calne/Chippenham National Cycle route NCN403</p>
29	<p><u>S106 Working Group</u></p> <p>Cllr Tony Trotman provided a copy of the meeting notes for the last meeting in April 2022 and these are attached to these minutes. The Area Board noted that the next meeting is scheduled for 16 June 2022.</p>

Attached S106 Minutes

30	<p><u>Calne Area Parish Forum</u></p> <p>The Chairman reported that he was unable to attend the last meeting of the Parish Forum but understood that discussions took place about the Community Governance for Calne and plans for the Jubilee celebrations.</p>
31	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
32	<p><u>Future Meeting Date and Close</u></p> <p>The next meeting of the Calne Area Board is scheduled for Tuesday 6 September 2022, 6.30pm at the Calne Hub and Library.</p> <p>The Chairman thanked everyone for attending.</p>

Briefing Note
Engagement and Partnerships Team
Structure
August 2022

Service : *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 22/08/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Engagement and Partnerships Team

The new staffing structure for the Engagement and Partnerships team comes into place from 1 September and introduces three officer levels of support to local communities and Area Boards. Officers will work collaboratively across community areas, however, locally named contacts remain available for Councillors, partners and residents to directly engage with. The service will work with communities in an innovative and proactive way and empower them to do even more for themselves and to deliver to the Wiltshire Council Business Plan. A brief overview of the respective duties are set out below.

- **Strategic Engagement and Partnerships Manager**

The six Strategic Engagement and Partnership Managers (SEPMs) will hold overall responsibility for Area Board delivery and the development of the local Area Board work plan in conjunction with the local Councillors. The SEPMs are the main points of contact for local Councillors, strategic partners, community volunteers and leaders. Each SEPM will lead an organisational theme, which includes children and young people, equality, diversity and inclusion, the environment, economic regeneration and older and vulnerable adults. The SEPMs will drive this area forwards across communities and develop exciting link ups between council services and the community to provide excellent information, insight and evidence sharing between parties.

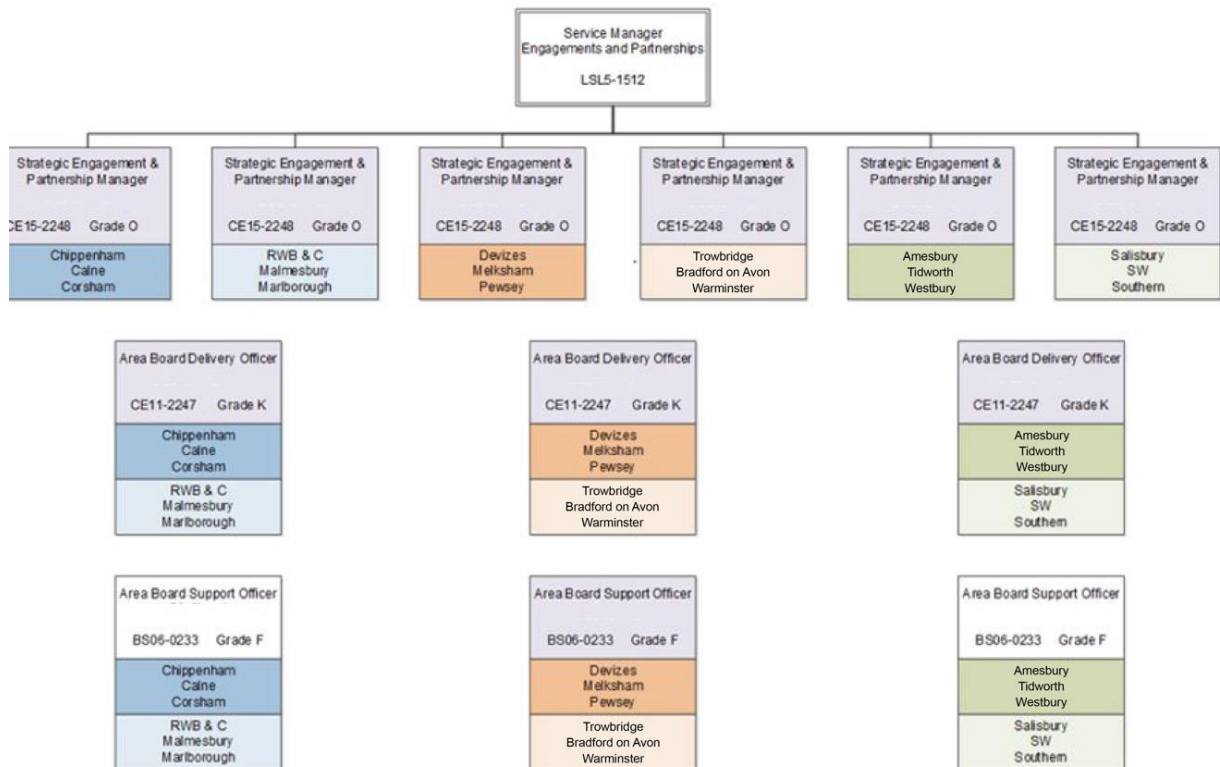
- **Area Board Delivery Officer**

Three dedicated officers that facilitate and support Area Board delivery in an innovative way. The delivery officers will build exceptional relationships with the voluntary and community sector and other key local partners to facilitate projects and initiatives that support the objectives of the Area Board work plans. They will be actively involved in Area Board business meetings, engagement activities, events and working groups to deliver exceptional local and organisational outcomes.

- **Area Board Support Officer**

Three Area Board Support Officers will oversee and effectively implement all grant funding processes. This includes eligibility assessment, reporting, payments, impact analysis, budget monitoring and audit. The Area Board Support Officers will collate and assess data on behalf of the team, facilitate regular communication through online platforms such as Our Community Matters and respond to resident enquiries. They report to the Strategic Engagement and Partnership Managers.

Structure Visual



The post holders are as follows:

- Andrew Jack, (01225 713109 or andrew.jack@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Malmesbury, Marlborough, Royal Wootton Bassett and Cricklade
- Ros Griffiths, (01225 718372 or ros.griffiths@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Corsham, Chippenham and Calne
- Liam Cripps, (01225 713143 or liam.cripps@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Bradford on Avon, Trowbridge and Warminster
- Richard Rogers, (07771547522 or richard.rogers@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Melksham, Devizes and Pewsey
- Graeme Morrison, (01225 713573 or graeme.morrison@wiltshire.gov.uk), Strategic Engagement and Partnerships Manager - Westbury, Amesbury, Tidworth
- Karen Linaker, (01722 434697 or karen.linaker@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - South West, Salisbury, Southern Wiltshire
- David Holker, Area Board Support Officer (North)
- Catherine Russell, Area Board Support Officer (South)

The three vacant Area Board Delivery Officer roles and the central Area Board Support Officer role are currently being recruited to.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 22/08/2022

**Area Board Briefing Note –
Post 16 Skills and Participation Offer**

Service:	Post 16 Skills and Participation
Date prepared:	8th August 2022
Further enquiries to:	Catherine Brooks – Employment and Skills Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Post 16 Skills and Participation team are on hand to support young people aged 16 – 17 years who are NEET (Not in Education, Employment or Training) or at risk of becoming NEET.

The EET (Education, Employment or Training) service will work 1-1 with young people to support them and help them understand the local offer, whether that is Sixth Form, College, Traineeships or Apprenticeships. Or other local programmes which offer employability support, confidence building, life skills, functional skills in Maths and English for example.

With the aim to re-engage them back into Education, Employment or Training.

You can find more information and how to refer a young person – or yourself on our Work Wiltshire website – www.workwiltshire.co.uk/young

The Work Wiltshire website also holds a vast amount of information around all things Employment and Skills, for the wider community, no matter your age for example apprenticeship information or for those with barriers to work and support for Ukraine refugees.

Follow our Social Media pages for fresh content and local opportunities.

Twitter - @WorkWiltshire

Instagram - @young_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

Catherine.brooks@wiltshire.gov.uk

Electric Vehicle Charging Points webinar

When: Wednesday 14th September 2022 at 5.30pm on Microsoft Teams

An opportunity to learn more about Wiltshire Council's approach to electric vehicle (EV) charging infrastructure

- Current EV charging infrastructure plan
- Next EV strategy
- Grants and the Office of Low Emissions Vehicles (OLEV) process
- An opportunity to ask questions and understand how to overcome any barriers

Please email climate@wiltshire.gov.uk to book a place on the webinar and receive the link

Area Board Briefing Note – Annual Canvass

Service:	Electoral Services
Date prepared:	20 June 2022
Further enquiries to:	Caroline Rudland Head of Electoral Services
Direct contact:	elections@wiltshire.gov.uk

Each year the statutory Annual Canvass process takes place between June - November. This is an audit to ensure the electoral register is accurate and all those people entitled to vote are registered.

Forms will be sent to all properties in July. We encourage everyone to check the information is correct and use the contact details on the form to update their details as appropriate, preferable by using the online or telephone service as this is a quicker and efficient option.

Some households will be **required** to respond where other households only need to if there is a change in the information shown on the form. Full details will be explained on the form.

If you can disseminate the information within your parishes, and encourage households to respond as soon as possible, it will save further reminders being sent.

The final process for those households that do not respond to the initial and reminder form, is to employ canvassers to door knock to encourage a response. This will take place during September.

However, hopefully the number of properties to door knock can be significantly reduced if households respond to the forms so, please encourage your communities to do so.

Wiltshire Centre for Independent Living is a Disabled People's user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: 'what does a Good life look like to you and what do you need to live it'. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren't achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:
mary@wiltshirecil.org.uk

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22



What do people need to live their good
life?

In groups, in the community and in one-to-one conversations we have asked over 2000 people these 3 questions:

- What does a good life look like to you?
- What have you got to live that life?
 - What do you now need?



We want what you want

Everyone wants the same things to live well: a home, equal and meaningful relationships, to be valued and have purpose, to be hopeful about the future.

People need choice and control to live good, independent lives.

Everyone can be supported to live their good life.

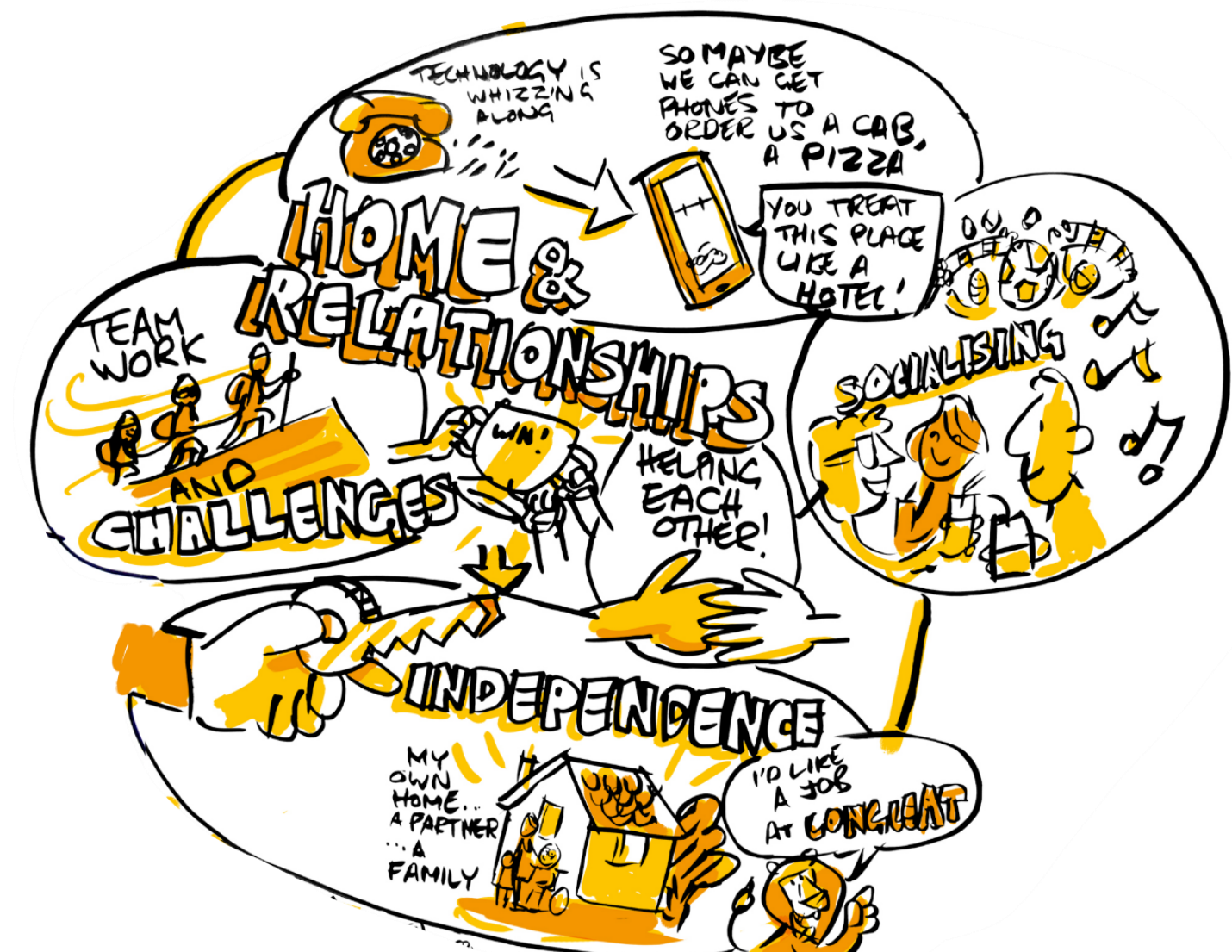


Homes not institutions

People want to live in a place called home, where they have choice and control over all aspects of their daily lives.

The homes people live in need to fit with who they are, this might mean living with others or on their own.

A house is not a home if people don't feel that they belong and are safe in the place they live.



Relationships REALLY matter

At the heart of a good life are meaningful relationships.

Having people around us that we trust, and love can support us all to live well

Relationships work best when people value each other as equals.



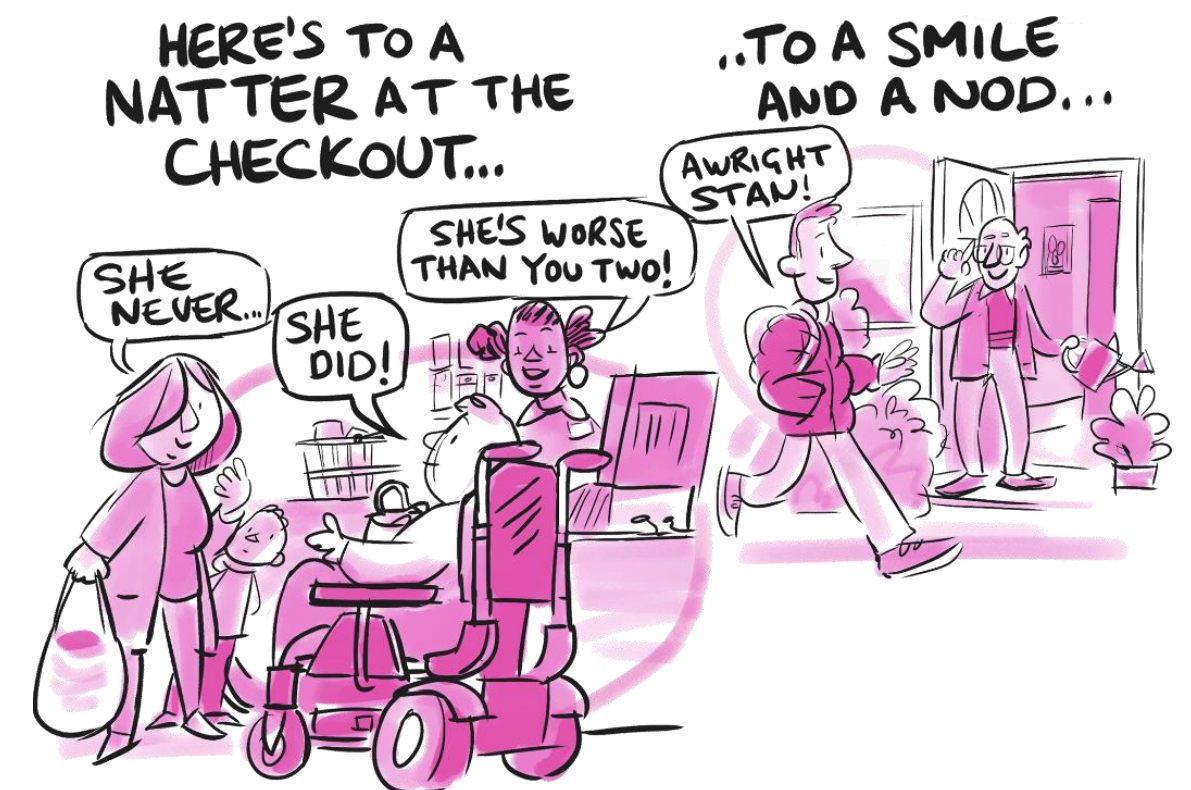
Real connection in real communities

Community is people not places.

People want to be part of their community; a valued and active member.

People might need some support to 'Access their community'. Support works best when it helps people to meet with others, help each other out, and enjoy each others company.

Communities need to be fully accessible, accepting and safe for people



We may well need support, but we want the right support

Independent living does not mean living without support.

Support works best when provided by people that are liked, known, and trusted and is led by the people receiving it, enabling them to get on with their day to day lives.

Support to help people get back on track works best when its about relationship building and maintaining.

The right support at the right time can stop people finding themselves in a crisis or unable to cope.





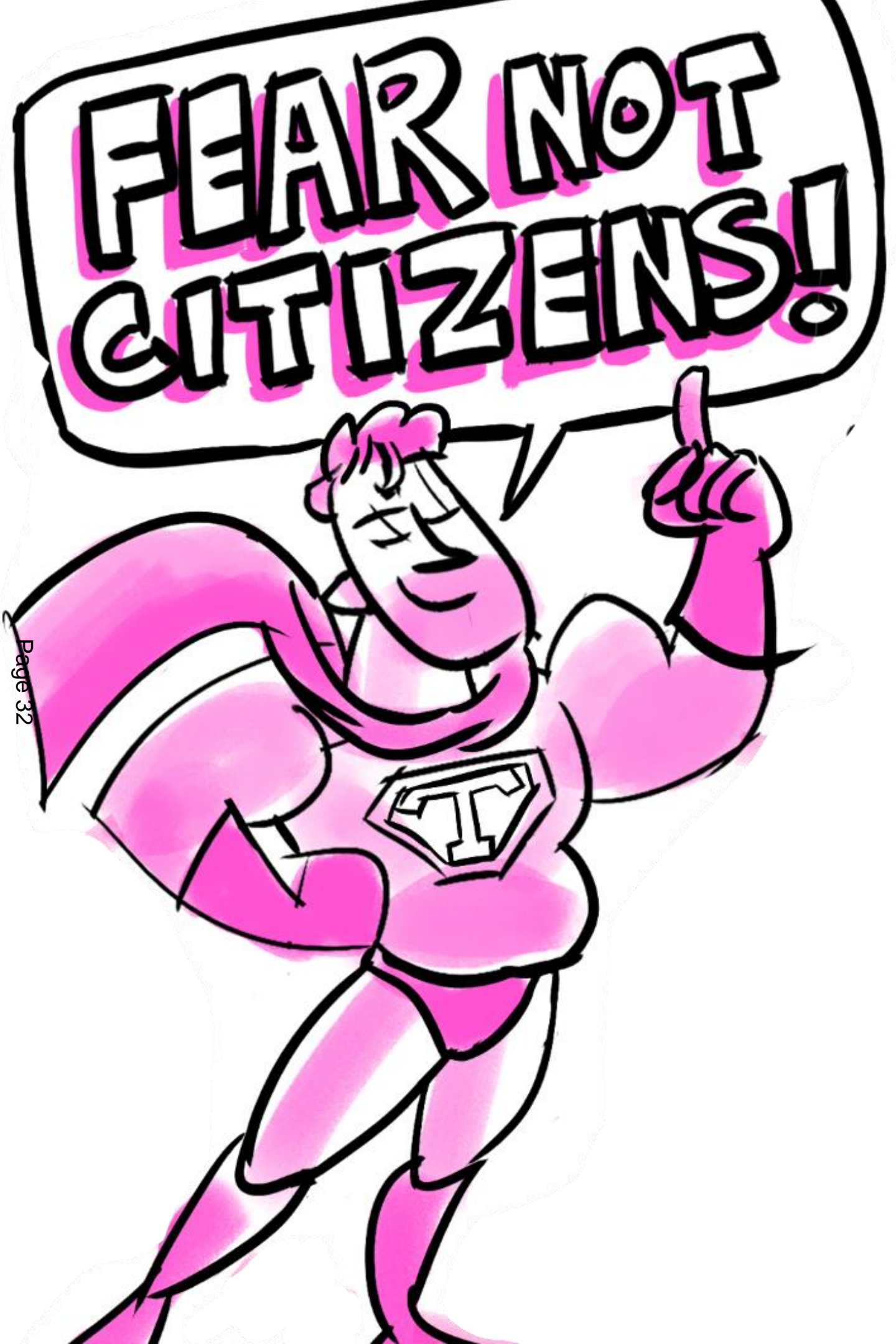
We are not there yet

‘Written off for being different’

There are many examples of people feeling excluded from normal everyday life, which includes our places of work and our communities.

We now need to act and ensure that every Wiltshire resident and every professional involved in the health and social care system play their part to ensure that people get to live the lives they deserve.





We start today!

You have the power to create positive change!

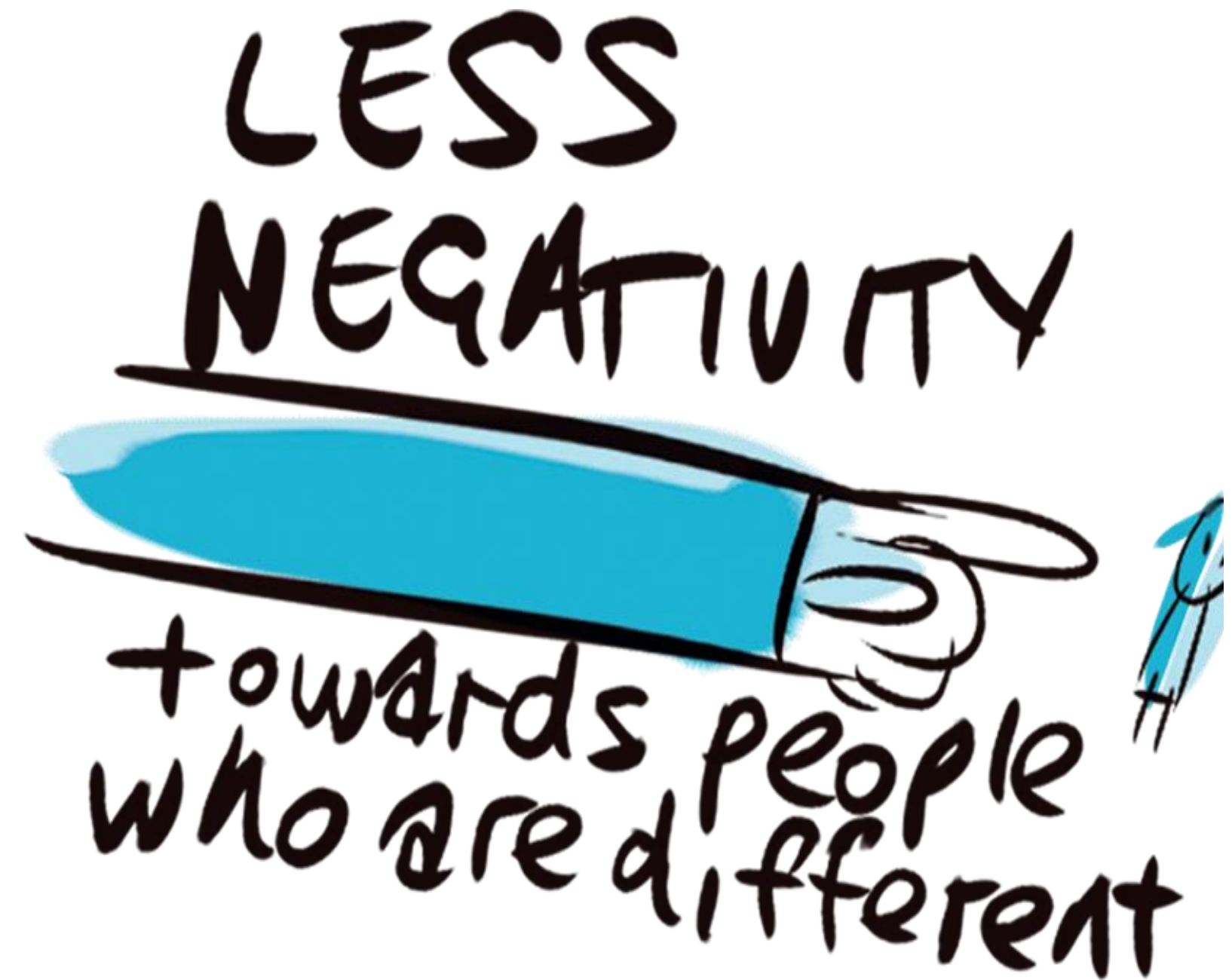
As local change makers you can influence, design and develop your 'community' and make sure everything in it works for you.

We are here to make a difference

Be hopeful, be ambitious...

We need BIG IDEAS

Think risky, think 'good trouble'





Live as part of a family, within the carers home,
and receive support, care and companionship.



Shared Lives offers long-term and short-term placements, respite and home from hospital provision for people who require support. This includes those with mental health needs or learning disabilities, physical impairments, and elderly people.

Call: 01380 826451

Email: sharedlives@wiltshire.gov.uk

 @SharedLivesWilts

Wiltshire Council



**Do you live in Wiltshire?
Do you have a spare room?**



If you would support and care for an adult, within your own home, then we would like to hear from you!

Work flexibly, receive £371-£571 per week, and make a real difference to the people you support.

Call: 01380 826451

Email: sharedlives@wiltshire.gov.uk

 @SharedLivesWilts

Wiltshire Council



Championing what matters to you through difficult times

It's been another challenging year dominated by the consequences of Covid-19, but we've continued to be your champion for health and social care services and make sure your voice is heard by those who plan and run services.

Championing What Matters to You, our annual report, showcases how we've been making a difference during difficult times.

The year in numbers

In the past year (2021-22):

- **4,400** people have shared their experiences with us.
- **7,140** people have accessed our advice and information online or contacted us with questions about local support.
- We have published **12** reports and made **78** recommendations to services to make health and care better in Wiltshire.
- We have **40** volunteers helping us to carry out our work, giving **1,480** hours of their own time.

Looking ahead

As ever the work doesn't stop there. We'll be looking at how our survey, which gathered the views of patients and staff on access to GP services during Covid-19, will bring about improvements to services across the south of England.

Our priorities for 2022/23 are:

- **Primary Care** – continuing the previous year's work.
- **Mental health** – with a focus on



- learning disabilities and autism.
- **Children and young people** – sexual health.
- **Hospital discharge** – exploring the links between discharge and social care.

Catharine Symington, Interim Manager at Healthwatch Wiltshire, said: "Thank you to everyone who has taken the time to share their experiences with us during what has been another difficult 12 months.

"With the introduction of the new Integrated Care System on 1 July, there are lots of changes expected within the health and care system and we want to make sure that local people continue to play a key role in helping to shape services.

"Please keep sharing your experiences with us so that we can champion your views and needs both locally and nationally."

Update for Wiltshire Area Boards

August 2022

Winter Planning

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans. We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter. One important aspect of our future plans is the delivery of a Virtual Ward model. Virtual Wards allow patients to get the care they need at home safely and conveniently, rather than being in hospital.

Fiona Slevin-Brown, Wiltshire Place Director, is providing Executive leadership across the BSW programme to enable successful roll out of this programme across all three Places.

In addition, our winter plans will encompass the continuation of additional bed capacity to support wider adoption of discharge to assess. Further work to support the timely discharge of patients out of hospital will continue with specific focus on securing additional domiciliary care provision in South Wiltshire. This will contribute to the much needed capacity required to help with the expected challenges for this coming winter period.

Primary Care Update

In March 2022 NHS England published 'Enhanced Access for General Practice' guidelines, the aim is to improve access to GP services outside of core hours.

The new service which goes live from 1st October 2022 will provide more appointments for patients between the hours of 6.30pm – 8pm Monday to Friday, and 9am to 5pm on Saturdays. Details on how this will be delivered at a Primary Care Network and practice level will be communicated directly with local registered patients in the coming weeks.

Connecting with our Communities (CWOC)

The Wiltshire Integrated Care Alliance CWOC work stream is focused on empowering our communities and ensuring their voices are heard through the design and delivery of the work of the Alliance, paying particular attention to inclusion of our most vulnerable and marginalised residents. This workstream will be informed by the latest NHSE guidance outlining the revised legal responsibilities for statutory NHS

organisations <https://www.england.nhs.uk/publication/working-in-partnership-with-people-and-communities-statutory-guidance/>

A CWOC away day is organised for the 30th August at County Hall, with invites being extended to representatives of the Wiltshire VCSE, and local statutory partners. The purpose of the away day is to work towards strong community engagement, including the planning of listening events within various communities within the Wiltshire footprint.

Dr Amanda Webb appointed to Chief Medical Officer

Amanda has served as Swindon Locality Clinical Chair for BSW since 1 April 2020 having previously been a member of the Governing Body of Swindon CCG and Clinical Director for the Brunel 1 Primary Care Network.

She is dedicated to improving population health and wellbeing and to addressing inequities in health and life opportunity for the people of BSW. Amanda has a particular interest in workforce retention and career development and founded the national Phoenix GP Programme.

Amanda trained at both Cambridge and Oxford University, before qualifying as a GP in 2012 and joining Westrop Medical Practice in 2014 with specialist clinical interests in paediatrics and women's health.

The process of appointing a Wiltshire Health Care Professional Lead Role is underway, and details of the successful candidate will be shared when appointed.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone.

A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>

CALNE Area Board

06th Sept 2022

Report from the Calne Community Area Youth Forum

1. Purpose of the Report

- a) To report on progress made in addressing the Area Board youth priorities selected for 2022/23
 - b) To note discussions and actions laid out in the meeting notes of the last Youth Forum.
 - c) To consider recommendations from the Youth Forum:
 - Add to Youth section of the Area Board Community Action Plan: 'Work with the Environment group to develop a young people's Environment themed event in the autumn of 2022'.
 - Add to the Youth section of the Area Board Community Action Plan: 'Encourage projects that will promote and support young people to adopt positive voices and social interactions'.
-

2. Calne Area Youth Forum – NOTES/Update for the Area Board:

Meeting held on 14th June 2022:

Attendees: Chair: Cllr Sam Pearce-Kearney - Wiltshire Council and Calne Town Council; Patty Kelly – Kingsbury Green Academy; Danielle Blake - Rise Trust; Mark Edwards - Calne Town Council; Ruth Hill – Wordfest and Home Schooler; Jane Vaughan - Wiltshire Council.

Apologies: Jason Tudor – Principle, Kingsbury Green Academy; Dave Wiley – Kingsbury Green Academy; Cameron Strawson – Youth Voice, Wiltshire Council; Stan Woods - OB4CY; Corinna Davidson/Kathy West – A Place for Us;



2.1. SP-K welcomed everyone to the meeting.

2.2. Review of Area Board priorities

At its meeting on 31st May, the Area Board had set the Priorities/Actions for attention moving forwards – the Forum was asked to discuss:

Calne Area Action Plan (Youth Section) 31/05/2022.

Positive activities for Young People (including those living with SEND)	Priority	Action	Additional comments
	Young People – Mental Health and Wellbeing	Develop Local Youth provision outreach and safe space (continuation of Action 1.2)	Discuss continued collaborative approach with the Town Council and assess needs in villages.
	Young People – Mental Health and Wellbeing	Review of existing local outreach and safe space arrangements.	Suggestion that a review is arranged with other Area's in the North of the County to compare approaches.
	Young People - Mental Health and Wellbeing	'Happy News' project – phase 2. Continuation of Action 1.5 .	Youth Forum project for Calne Young people vulnerable to anxiety and mental health issues as a result of exposure to 24-hour media/social media, with a fixation upon bad/sensationalised news stories.

Action 1.2 – DB provided an overview of the Outreach and Safe Space provision taking place in the community area. Everyone acknowledged the value of this work. DB also highlighted the need to recognise the individual character of the needs of young people in each of the Community areas and also the experience of young people from one area travelling to another for support. JV reported that the idea was not to necessarily change the way O&SS is currently provided, but that all partners have an opportunity to discuss their experiences and also whether there are any opportunities that are not currently being utilised.

Action 1.5 – It was noted by all that the Happy News project was a worthwhile activity and that many young people engaged with the paper. It was also suggested that many more young people would interact better with a social media-based approach to countering 24 hour bad/sensationalised news stories.

2.3. Potential additions to the Action Plan/Issues list –

- **Joint project with Environment group to hold a Young People's Environment event in the autumn**

SPK and JV would work with the Environment group, ME would identify an officer from the Town Council, Patty would identify someone from KGA, it was hoped other schools, might also get involved).

- **Encouraging Positive Voices and Actions:** PK reported new concerns emerging from KGA relating to some young females quite rightly expressing a right to have their voices heard but expressing their views in a very negative way and to the detriment of other young women. There was a feeling that this may be linked to constant interactions with negative influences on social media,

*Report from the Calne Community Area Youth Forum
Pg 2*

lack of monitoring of social media use by parents and general lack of awareness about appropriate behaviours in social situations – and that this may be linked to a wider phenomenon emerging out of the pandemic and long periods of community lockdown and personal isolation requirements. This has been noted in people of all ages as they appear to struggle to click back in to normally accepted social conventions.

The group discussed a variety of projects that might be helpful for promoting positive ways to raise your voice including: a Wordfest project looking at providing Stand up comedy training sessions; a suggestion that information session about social media platforms could be delivered to parents; Wordfest physical story telling workshops as part of their Tale Trails app; Identify a Social Influencer to come and deliver workshops/talks for young people.

All to consider how these ideas might be moved forwards and to communicate between meetings.

PK would speak to KGA drama teacher for help identifying ideas/contacts re. other potential projects.

2.4. Thriving/Surviving?

- **Are recent suggestions of a rise in eating disorders especially amongst boys reflected locally?**

No specific local knowledge relating to this issue – PK noted that, with regards to addressing mental health issues, KGA uses strategies for self-care generally, rather than focussing on specific conditions.

PK would feedback whether other members of staff at KGA held any evidence of increases in these issues.

- **Who is missing** (Are we hearing the experiences of all young people in the community)?

The group is still not including specific links to young carers, refugees nor is it linking with some of the more traditional youth activity groups (uniformed groups and local sports clubs etc).

2.5. Recommendations for the area board/action plan:

- **Note discussions and actions laid out in the meeting notes.**
- **Add ‘Work with the Environment group to develop a young people’s Environment themed event in the autumn of 2022’ (Action 1.6).**
- **Add ‘Encouraging projects that will promote and support young people to adopt positive voices and social interactions’ to the Youth section of the Community Area Action Plan (Action 1.7).**
- **Agree revised update to the Youth Section of Area Board Community Action Plan (see below – appendix A.)**

2.6. Next meeting - The next meeting was planned for the 2nd week in September.

Report Author: Jane Vaughan (former Community Engagement Manager)
E-Mail: Ros.Griffiths@wiltshire.gov.uk

Report from the Calne Community Area Youth Forum
Pg 3

Appendix A - revised update to the Youth Section of Calne Area Board Community Action Plan – Sept 2022

Priority	Action	Lead	Additional Comments	Funding Required?	Status
Positive activities for Young People (including those living with SEND)	Action 1.2 Develop Local Youth provision, street based and café style in the town and assess provision in the villages.	Cllr Sam Pearce-Kearney	08/03/22: Area Board Match Funding allocated to Calne Town Council towards development of local youth provision in Calne. This project is a collaboration between the Area Board and the Town Council facilitated by the Rise Trust (Youth). /// 07/12/21: Partners engaged: Calne Town Council, Rise Youth Trust, Wiltshire Police.	Yes	Amber
	Action 1.4 Develop appropriate ways to engage and consult with local young people.	Cllr Sam Pearce-Kearney	Marked as COMPLETE 08/03/22: The Area Board noted that: •Wiltshire Council Youth Survey – has been completed with a response from about 200 Calne Young People, the area board is awaiting publication of those results. •Wiltshire Youth Council – the election of the local young people representatives has taken place awaiting clarification about how the Youth Council will engage with the area board. •Office of the PCC have developed a Youth Commissioner programme. •The Area Board/Town Council continues to develop Youth engagement via the Rise Trust •The Youth Forum enables other agencies and groups to feed in and include young people in their conversations. /// 07/12/21: Partners to engage: Calne Town Council, Kingsbury Green Academy, Home School Network, A Place for Us.		Amber
	Action 1.5: Happy News for Young People project, emerging from the Local Youth Forum	Initially CEM and Calne Town Council Business manager	First phase of project developed with the Local Youth Network, aimed to engage young people from all settings. Mark as COMPLETE Easter 2022.		
			To be progressed at next Youth Forum	Yes, to be confirmed.	amber
	Action 1.6: Work with the Environment group to develop a young people's Environment themed event.	Cllr Sam Pearce Kearney/Cllr Ian Thorn	Cllrs Thorn and Pearce-Kearney to discuss and report back to Youth and Environment Forum	Yes, to be confirmed.	amber
	Action 1.7: Encourage projects that will promote and support young people to adopt positive voices and social interactions	Youth Forum	To be progressed at next Youth Forum	Yes, to be confirmed.	amber

CALNE Area Board

06th Sept 2022

Report from the Calne Community Area Environment Forum

1. Purpose of the Report

- a) To report on progress made in addressing the Area Board environment priorities selected for 2022/23
- b) To note discussions and actions laid out in the meeting notes of the last Environment Forum.
- c) To consider recommendations from the Environment Forum:
 - To note the discussions outlined in the meeting notes.
 - To champion a 'signage and map' project of an initial joined up network.
 - Rename action 3.8 – 'Develop and record tree planting and rewilding schemes in the Town and Parishes'.
 - To ask the Environment Group to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan.
 - To acknowledge and approve a T-o-R for this group (appendix 3 below)
 - To agree appendix 2 as an amendment to the Calne Community Area action plan.

2. Calne Area Environment Forum – NOTES/Update for the Area Board:

Meeting Date: 9th August 2022:

Attendees: Ian Thorn, Rob Mercer, Celia Stevens, Glenis Ansell, John Boaler, Jane Vaughan
Apologies from - Robert MacNaughton, Sue Deedigan
Notes: Jane Vaughan

2.1. The group discussed progress and further development of issues/potential actions previously identified and adopted in the current Calne Area Board Action Plan:

Transport

Report from the Calne Community Area Environment Forum
Pg 1

2.1.1. Issue - Encourage and promote active travel:

2.1.1.1. **Action 3.1 - Signage and promotion of a joined-up safer cycling/walking** ... link with s106 group. – JV & CS had attended a S106 meeting and felt this action was largely being covered by the work of that group (although at a slow pace). Celia reported that officers had done some updating of routes but there is not yet a great deal of connection between schemes. A discussion resulted in a decision to recommend that this group would not attempt to develop this action further but, through the chair, would keep an overview of progress via feedback to the Environment group at future meetings.

IT to maintain an overview of S106 work on this action and report back at future Environment meetings. ACTION

IT recommend the Area Board champions a signage and map project linked to S106 work on a joined up Calne cycle network. ACTION

Recommendation that the Area Board should Champion a ‘signage and map’ project of an initial joined up network as soon as possible.

2.1.1.2. **Action 3.2 - Provide an E-Bike charging point in the town centre** – JV reported that the Area Board had awarded a grant (match funded by the Town Council) to achieve an initial bike charging point in the town centre. Calne TC was to develop the project to provide and made an application to the area board in February 2022. £3,500 was transferred to Calne Town Council on 10th March 2022 in order that this project could be implemented. GA was not aware of this project from a Town Council perspective and would investigate further.

JV to forward details of the grant to RM and GA so that this could be progressed. ACTION

RM and GA to feed back to next meeting and if necessary to arrange return of previous grant to the area board. ACTION

2.1.2. Issue – Sustainability of the Sustrans Cycle Route

2.1.2.1 **Action 3.3 Develop the route as a serious cycling alternative to the A4** (including addressing longevity of leases) – The group noted that there was a duplication of this work taking place through an LHFIG action. It was felt that the LHFIG was an appropriate place for this action to be developed – however it should not be allowed to fall off the AB agenda. It was therefore suggested that this group would not attempt to develop this action further but, through the chair, would keep an overview of progress via feedback to the Environment group at future meetings.

IT to maintain an overview of LHFIG work on this route and report back at future Environment meetings. ACTION

Green Spaces

2.1.3. Issue – Encourage community tree planting / re-wilding schemes:

2.1.3.1 **Action 3.4 Audit of tree planting / re-wilding locations** – It was noted that limited time and resources had prevented progress on this action. It was decided that the link to the Jubilee should be removed, and that the action to audit locations might be better

developed through Neighbourhood Plans and the Parish Forum. However, it was also noted that this group would wish to maintain commitment to tree planting and re-wilding.

IT to ask Cllr O'Neill to raise item on next Parish Forum agenda to record / develop tree planting/re-wilding schemes across the Community Area. ACTION

Recommendation: Rename this action – 'Develop and record tree planting and rewilding schemes in the Town and Parishes'.

2.1.3.2. **Rewilding Calne** - CS reported that a project being worked up between Sustainable Calne and the Calne Clean up Crew looking towards rewilding areas of the town is progressing slowly.

CS would feedback again at the next meeting ACTION

Engaging the Local Community

2.1.4. Events to engage the Community

2.1.4.1. **Action 3.5 Young People interactive event – autumn 2022.** CS reported that Dave Wylie at Kingsbury Green Academy had expressed willingness to engage and host an event but did not have resource to organise or fund.

JV reported that the Youth Forum was happy to join up and help organise an event. The group discussed what the format of the event should be and decided that the original idea was to develop an immersive experience and include a conversation/discussion/debate about climate change etc.

It was hoped the Youth Forum would be able to provide an idea of what young people themselves would find interesting/valuable, and that we would be able to identify an appropriate expert to lead the activity.

It was felt that an autumn date was too restrictive, given that schools are on holiday. However, it was also felt important to keep this action as a priority.

It was decided to form a small action group to progress with the event

IT/GA/CS form action group to develop this event. ACTION

IT to discuss further with Sam Pearce-Kearney and identify representatives of the Youth Forum to join the event action group. ACTION

2.1.4.2. **Friends of the Marden Valley – River Marden Festival.**

RM had sent apologies to the meeting and there was no official update.

RM to keep the group informed about plans for the next festival. ACTION

Air Quality Action Plan

2.2. Action 3.6 IT explained that, mindful of reduced resources, the **Air Quality Action Group had requested that they merge with this group.**

Currently the Air Quality Action Plan sits alongside the area board action plan. (see appendix 1).

The Air Quality Action Plan is covered by a single point on the Area Board Action Plan. But the group would aim to discuss and identify specific actions to develop in future.

Recommendation – to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan.

2.3. Update Calne Area Board Action Plan – Environment Priority

2.3.1. The group discussed adding the issues and actions (discussed above) to the action plan as shown below. (Proposed action plan appendix 2)

2.4. Other issues discussed:

2.4.1. Terms of Reference (T-o-R)

JV had produced a draft Terms of Reference based upon the template being suggested across all Area Boards.

This was discussed and, with minor amendments, agreed. (See appendix 3)

Recommendation: That the Area Board acknowledge and approve this T-o-R

2.5. Recommendations to the Area Board

2.5.1. To note the discussions outlined in these notes.

2.5.2. To champion a ‘signage and map’ project of an initial joined up network as soon as possible. (2.1.1.1 above)

2.5.3. Rename action – ‘Develop and record tree planting and rewilding schemes in the Town and Parishes’. (2.1.3.1 above)

2.5.4. To ask the Environment Group to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan. (2.2 above ad appendix 1 attached)

2.5.5. To acknowledge and approve a T-o-R for this group (2.4.1 above and appendix 3 below)

2.5.6. To agree appendix 2 as an amendment to the Calne Community Area action plan.

2.6. Next meeting: To be arranged for approximately 3 months.

*Report Author: Jane Vaughan (former Community Engagement Manager)
E-Mail: Ros.Griffiths@wiltshire.gov.uk*

APPENDIX 1 – proposed update to the Calne Community Area Action Plan – Environment Priority (August 2022):

Priority	Action	Target(s)	Lead	Start date	End date	Engagements planned	Funding required	Additional Comments	Status
The Environment	<p>Issue - Encourage and promote active travel:</p> <p>ACTION 3.1: Signage and promotion of a joined-up safer cycling/walking ... link with s106 group to develop Signage and map project.</p>	Action rated medium in achievability.	SEPM and CS	22/02/2022		Liaison with Section 106 working group to champion a Signage and Map project.	Possible match funding with S106 funds.	JV/CS attended s106 meeting 21/04/22	In progress
	<p>ACTION 3.2: Provide an E-Bike charging point in the town centre – check progress of the project</p>	Action rated high in achievability.	SEPM, GA, RM and Calne Town Council.	22/02/2022			Area Board Funding application submitted for joint project. 08/03/22	£3,500 transferred to Calne TC on 10/03/22	Area Board Funded Project
	<p>Issue – Sustainability of the Sustrans Cycle Route</p> <p>ACTION 3.3: Maintain an overview of work being undertaken through the LHFIG (Local Highways and Footpath Improvement Group) to develop the route as a serious cycling alternative to the A4 (including addressing longevity of leases):</p>	Action rated medium in achievability.	Cllr Ian Thorn/AB Environment theme group	22/02/2022		Cllr Thorn to update future meetings from the LHFIG reports to AB			In progress
	<p>Issue – Encourage community tree planting / re-wilding schemes:</p> <p>ACTION 3.4: – Audit of tree planting / re-wilding locations – discuss potential campaign to link with Parishes to identify 75 sites across the community area for the Queen's jubilee. Reworded: Develop and record tree planting and rewilding schemes in the Town and Parishes</p>	Action rated medium in achievability.	Ian Thorn/SEPM	20/02/2022		Cllr Thorn to ask Cllr O'Neill to discuss at Calne Area Parish Forum and update future Environment meetings.			Restarted 22/08/22
	<p>Issue - Engaging the Local Community</p> <p>ACTION 3.5: An Area Board event to engage with young people from the Community Area. - develop event in partnership with the Local Youth Forum</p>	Action rated high in achievability.	CS/IT/GA/SEPM and Cllr Pearce-Kearney + reps from Youth Forum	20/02/2022	Autumn 2022 by summer 2023				In progress
	<p>AIR QUALITY ACTION PLAN</p> <p>ACTION 3.6: Identify specific actions from within the existing AQA Plan, for future inclusion in this Area Board Action Plan</p>	Action rated high in achievability.	ALL	09/08/2022	At next meeting			Suggestion that actions are merged in gradually rather than on block.	

The following actions have been completed on the Calne Community Area action plan:

Hold a Calne ECO Fair in October to promote COP26, celebrate ideas about living sustainably and to encourage conversations about issues raised by the community groups.		Cllr Ian Thorn Sue Deedigan (Calne Without PC & Wiltshire Climate Alliance) and Robert Macnaughton (Friends of Marden Valley).		06/11 2021	Calne ECO Fest	Yes	Area Board funded project	Complete-Area Board funded event/project
Air Quality Management Group – Progress action plan.		Cllr Ian Thorn & Air Quality Management Group .					Group reformed and reporting independently to the Area Board.	Complete
Explore ways to promote and develop the Marden Valley sustainably, offering healthy, active opportunities for the community to engage in an exploration of the biodiversity of this locally important natural habitat.	Marden Valley Nature study	Cllr Ian Thorn & Robert MacNaughton (Friends of the Marden Valley).				AB grant £1K allocated on 07/09/2021		Area Board funded project
	New Forest on Stanley Lane					AB grant £5K allocated on 07/09/2021		Area Board funded project
	Hazeland Community Tree Planting					AB grant £5K allocated on 07/12/2021		Area Board funded project

Appendix 3 – Calne Area Board Environment Priority Sub Group - Terms of Reference

To be agreed by the Area Board when establishing/ re-establishing a working group.

Task	Area Board agreed response
Name of working group:	Calne Area Board – Environment Priority Sub Group (Including the Calne Air Quality Action Group)
Priority theme it is linked to: e.g., Environment, social isolation, young people	Environment
Councillor lead(s):	Ian Thorn
Assigned Officer lead(s):	Strategic Engagement & Partnership Manager (SEPM) covering the Calne Area and, with specific regard to the Air Quality Action Plan: Brett Warren and Sophia Beglinger – Public Protection.
Date of set up:	15 July 2021
Date of review:	06 September 2022
<p>Specific scope and remit for the working group:</p> <ul style="list-style-type: none"> • What are the specific objectives? • Any particular data or intelligence the board would like considered/ investigated? • Any partners, residents or other groups it should specifically link with? • Is the group being asked to review relevant grant funding applications? 	<p>To identify, present and develop actions relating to the Environment in response to the Calne Area Board Action Plan.</p> <p>To report progress to the area board.</p> <p>To include representation from Calne Town Council, The Parish Forum, Friends of the Marden Valley, Sustainable Calne.</p>
<p>Proposed membership (up to 10):</p> <p>This does not need to be an exhaustive list. The Cllr lead and local Officer can review as needed.</p>	<p>Cllr Ian Thorn (Wiltshire Council – Cllr Lead), Celia Stevens (Sustainable Calne), Sue Deedigan (Calne Without Parish Council/Wiltshire Wildlife), Robert MacNaughton (Friends of the Marden Valley), Glenis Ansell (Calne Town Councillor), Rob Mercer (Calne Town Council – officer). The following are involved with specific regard to the Air Quality Action Plan: John Boaler (Sustainable Calne and The Pocket Park), Stan Wood (Sustainable Calne)</p>

Any specific safeguarding guidance?
Meeting directly with young people or vulnerable adults?

The working group includes aspirations to engage with the wider community, including young people and vulnerable adults and as such has key role in ensuring the safeguarding of all residents.

Effective safeguarding involves organisations working together to prevent the risks and experience of abuse or neglect, while ensuring that the views and wishes of an individual are at the heart of decisions that affect them, wherever possible.

It is critical that each group minimises all safeguarding risks and is aware of the relevant local agencies to escalate any concern.

If someone is in immediate danger you should contact the appropriate emergency service immediately by calling **999**. If you believe a child or young person is at risk of significant harm, neglect or injury, you should report your concerns to the Wiltshire Multi-Agency Safeguarding Hub (**MASH**) by calling **0300 456 0108** during weekdays or on **0300 456 0100** at evenings or weekends. If you are concerned that an adult is at risk of neglect or abuse, please contact Adult Social Care's Advice and Contact Team by calling **0300 4560111 during weekdays** or **0300 456 0100** on evenings and weekends please contact the Emergency Duty Service on **0300 456 0100**.

When entering into agreements with voluntary and private sector organisations, working groups, under the umbrella of the Area Boards, need to be assured that the successful individual/organisation has the following in place:

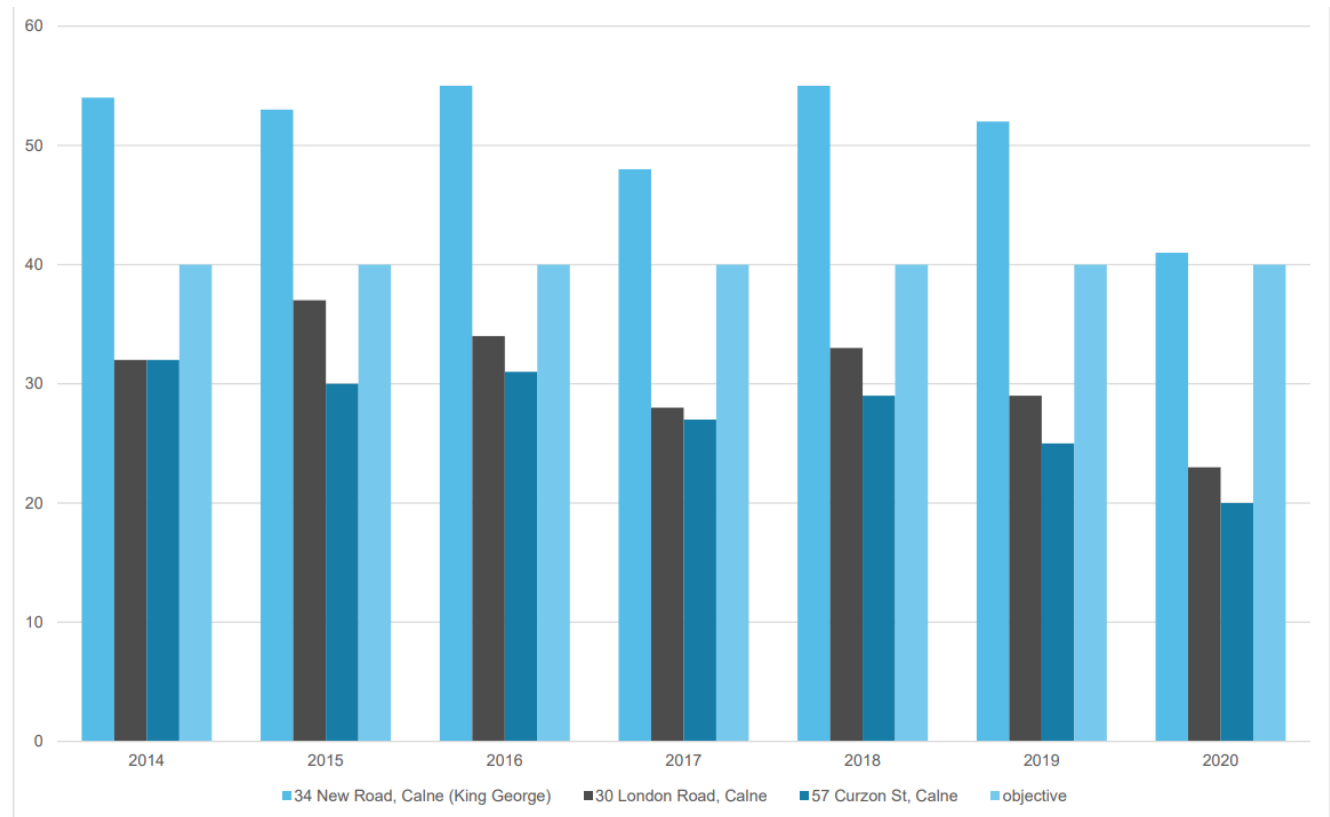
1. Safer recruitment processes, including DBS checks; induction and supervision;
2. Identified designated lead(s) for safeguarding with appropriate relevant training;
3. Safeguarding policy, allegations management processes and policy, code of conduct policy; and
4. Child protection (where applicable) and Safeguarding training at the level appropriate to posts and roles.

Calne Community Air Quality Action Plan

Revised – 8th March 2022:



Calne annual mean nitrogen dioxide monitoring results: 2015 - 2020



The following table shows the priorities identified by the working group followed by specific action points currently identified and the progress of those actions.

The action plan will be updated at each group meeting and will be reported to each area board along with any recommendations for local decision making.

1. To consider traffic flow regarding road safety and air pollution through the Calne Air Quality Management Area			
Projects/Actions	Progress, Comments, Recommendations	Lead	Target Date
<p>a) Identify and implement appropriate monitors to assess levels of PM2.5 (fine particulates) and Nitrogen Dioxide in the Calne Air Quality Management Area.</p>	<ul style="list-style-type: none"> • Ricardo has been contacted about the accuracy of Campbell Associates mini sample units prior to purchase and will update on progress. If we are satisfied, then we can install this close to the new road passive sampler as previously advised • A limited number of analysers are shared around the county. There was an Osiris PM monitor for a time in Calne. This found no exceedances of fine particulate objectives and it was moved to Westbury as there was need for background data prior to one of the applications for an incinerator. Units will be moved around periodically to gain a picture of PM2.5 levels across the county. Location of the unit can be found on the Wiltshire AQ website - https://www.wiltshireairquality.org.uk/ • It is hoped the NO2 monitor will be ready to install soon. It is currently subject to a process of procuring a new maintenance contract for the calibration/ servicing of AQ monitoring units. • Officers are asked to provide a target date for completion. 	<p>Officers</p>	

2. 'Love Calne, love clean air' - Promote awareness of the issue in Calne community area.

Projects	Progress, Comments, Recommendations	Action Lead	Target Date
<p>a) Hills Traffic Management Plan.</p>	<p>Repeat publicity relating to reporting of potential Hills associated lorries in breach of the Traffic Management Plan.</p> <p>The Town Council has previously promoted the process in place to report breaches of Hills Traffic Management Plan. It was not clear whether this information was still on the Town Council website.</p> <p>IT to raise with the Town Council.</p>	<p>Mark Edwards / Rob Mercer</p> <p>IT to contact CTC</p>	<p>Update in May 2022</p>
<p>b) Promote the AQMA and positive actions in the community through signage.</p>	<p>The group discussed the nature of the previous tree planting action, now deleted, as the number of tree planting schemes in the Air Quality Management Area was limited, instead this action was agreed as an alternative. Embracing an aspiration to provide signage that promotes the Air Quality Management Area and actions that could be taken by individuals.</p> <p>Further discussion needed to identify initial action and lead.</p>		
<p>c) Use the AQMA logo and branding in future campaigns.</p>	<p>Acquire branded banners for use during community engagement activities.</p> <p>Consultation with all partners about the design is needed.</p>		

3. Promote Clean Vehicle Use in the Community Area

<p>a) Provision of Electric Vehicle Recharging Points in the Town.</p>	<p>Proposal to provide EV recharging points in the Heritage Car Park.</p> <p>Work is currently being undertaken to joint fund the implementation of EV points between Calne Town Council and Calne Area Board.</p> <p>This action is being developed by Calne Town Council, which has received funding from the Area Board to provide points in the Heritage Car park.</p> <p>Mark Edwards would be asked to provide an update on progress to the next meeting.</p> <p>IT reported that there has also been a Wiltshire Council initiative to provide additional points across the County.</p> <p>IT would request further information and advice on implementation of the Wiltshire Council scheme.</p>	<p>Calne Town Council/Calne Area Board</p> <p>ME provide update</p> <p>IT find further information</p>	<p>Update in May 2022</p>
<p>b) Encourage sustainable transport from all new estates.</p>	<p>Extensions to bus routes linked to the Tesco's development have been introduced.</p> <p>Hopes to work with Calne Community Transport to run an additional project alongside the Tesco's bus to cover the Abberd Way Area and the Curzon Park Area. (Ongoing)</p> <p>The new health facility to be built near the White Horse Way roundabout will need a bus service, or arrangement funding deadlinegements for a 'call-a-ride' service.</p> <p>It was understood that the Town Council is leading on discussions about this issue – Mark Edwards to be asked for an update for the next meeting.</p>	<p>Calne Town Council</p> <p>ME provide update</p>	<p>Update May 2022</p>

4. Promote walking for local journeys to School/work/recreation throughout the Calne community area			
<p>a) Encourage School Transport Plans</p>	<p>This action was discussed. It was felt it would be more effective to initially move forward through engagement with the School Travel Adviser at Wiltshire Council than through direct liaison with the schools.</p>	<p>IT/JV to contact Ruth Durrant.</p>	<p>May 2022</p>
<p>b) Make walking more attractive</p> <ul style="list-style-type: none"> • Wordfest Calne Code Trail • CTC Beat the Street. 	<p>Beat the Street had run successfully, JB reported that the Junior Park Run project was a legacy project emerging from BTS and this was progressing, funding in place and venue identified. It was also noted that future Walking Challenges were being planned.</p> <p>JV was asked to contact Wordfest for an update on the Code Trail</p>	<p>JV contact Wordfest</p>	<p>May 2022</p>
5. Tree Planting Schemes in the Calne Air Quality Management Area			
<p>a) Scheme for the High Street – ‘Town Trees’</p>	<p>The group has discussed the limited opportunities to plant trees within the AQMA, however they decided the group should ask the Town Council to help investigate possibilities for planting in the pedestrianised High Street Area of Calne, on the grass area adjacent to New Road between the mini roundabout and the former Woodlands Social Club.</p> <p>JB would contact Phil Sutterby at Calne Town Council</p>	<p>JB contact Calne Town Council</p>	<p>May 2022</p>

Report To	Calne Area Board
Date of Meeting	Tuesday, 06 September 2022
Title of Report	Calne Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Calne Area Board. These could include; community area grants, health and wellbeing, young person's grants and Area Board initiatives.
- To document any recommendations provided through subgroups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/23</u>	£ <u>20,871.00</u>	£ <u>17,843.00</u>	£ <u>7,700.00</u>
Awarded To Date	£ <u>1,006.93</u>	£ <u>5,386.40</u>	£ <u>1,690.00</u>
Current Balance	£ <u>19,864.07</u>	£ <u>12,456.60</u>	£ <u>6,010.00</u>
Balance if all grants are agreed based on recommendations	£ <u>18,456.07</u>	£ <u>7,536.60</u>	£ <u>4,010.00</u>

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG781	Area Board Initiative	Calne Area Board	Calne Health and Social Care Forum Falls Prevention 1	£1480.00	£740.00
<p>Project Summary: As part of the work the Area Board is developing through the Calne Health and Social Care Forum (in Partnership with Northlands Surgery), we would like to provide some falls leaflets produced, these will be distributed to older and vulnerable adults through local community groups and organisations. The aim is to encourage those groups and individuals to include short and easy exercise sessions in their daily lives and at some of their social gatherings, to increase physical activity, balance and help combat the higher than average number of falls that have been recorded in the community area. The Forum will be promoting a short routine that people can follow online, which has been recommended by local GPs and physios.</p>					
ABG773	Community Area Grant	Friends of the Marden Valley	Information board at Hazeland	£1862.00	£931.00
<p>Project Summary: The project is to erect an information board at Hazeland that provides information about the wildlife in the Marden Valley. Similar information boards have been installed at Abberd Brook and on the Beach in Calne. Greater awareness about the wildlife encourages people to be more careful about the environment e.g. reducing litter and pollution as well as encouraging people to visit the area, especially children.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG780	Community Area Grant	Calne Pocket Park	Enhancing Provision at Calne Pocket Park and Community Garden	£477.00	£477.00
<p>Project Summary: In March 2022 WC renewed our licence for the Pocket Park for a further 3 years. In addition to providing a welcoming, attractive and safe green space in the centre of the town, the team of volunteers have increasingly sought to offer a range of activities and events for the local community. In particular we have been running activity days for families in each school holiday (x 6 pa) and held several events aimed mostly at older residents. For example, in June 2022 we had a popular and successful Jubilee Tea Dance, and on 13/08 are hosting a free concert. For such events we need a set of sturdy outdoor chairs. In addition, we need more of our volunteers to hold a Food Hygiene Certificate - for helping with our pop-up cafes, which we run alongside events at the Pocket Park.</p>					
ABG753	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£11065.00	£1500.00
<p>Project Summary: Celebrating Age Wiltshire (CAW) will use arts & heritage activities to reach the most isolated older people in the Calne area, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.</p>					
ABG779	Older and Vulnerable Adults Funding	Samantha Silver Swans and Seated Dance Practitioner	Equipment for Older learners dance standing and seated	£500.00	£500.00
<p>Project Summary: As a community dance practitioner, RAD registered teacher with PGCE FE (LLUK) and an upcoming qualification - MSc in mental health. I have taught dance all my life across the lifespan. I was a teaching mentor for the RAD. Currently I teach the CPD module on seated dance for the RAD https://www.royalacademyofdance.org/event/an-introduction-to-seated-dance-for-adult-learners-interactive-webinar/. I have been employed to teach seated dance on an occasional basis at The Town Hall (Diane Gooch). This led additionally to a session in July 2022 with the Forget Me Knot group at Marden House. I also set up my own initiative as a licensee of the RAD - A 'Silver Swans' dance group at Marden Hall which runs on a Monday evening, since January 2020. (Most of this time leisure was in lockdown and I was only able to teach online). I started the class again in September 2021, and I teach about 10-15 regulars (Beginners and Improvers). For the Silver Swan Class I have bought one secondhand ballet barre for £350.00, but this 4 metre free standing barre fits only 4 adults safely each side. I require another 4 metre free standing barre for a group from 10-15. Wall barres are now prohibited in any 'listed' building. To date we have been using the back of chairs, which is not a particularly suitable or safe option. Free standing barres are also good for sitting/standing classes where the class maybe differentiated, some users preferring to sit/some stand. For the seated dance classes in the area: I require 40 phsysio therabands for each of the seated dancers at the Town Hall, it's a big group. In the warmup time (first 10 minutes) I set some exercises that the older learners can use at home (since I don't see them as frequently as I would like) One prop that is useful and engages the learner are therabands to help strengthen arm and lower leg muscles since they provide resistance training and come in a variety of strengths. I would like to make reference the Calne Area Board Action to address more than average number of falls resulting in a hospital admission from the Community area and the value of my project in promoting strength and balance. As well as supporting and development of mental health and wellbeing. Currently I do not teach outside the Calne area. It is my intention to develop other seated/standing dance (e.g Parkinsons) and any other groups who need my support and service within the area in the next year 2022/2023.</p>					

ABG673	Youth Grant	Calne Town Council	Calne Youth Outreach Signposting and Mentoring	£9840.00	£4920.00
<p>Project Summary: To provide young people in Calne access to community-based outreach, signposting, mentoring and advice and a twice weekly Safe Space to meet with youth workers and other partner outreach organisations (to end October 2022). The Rise Trust Youth Team will provide outreach to young people and to an identified group who are believed to be involved in anti-social behavior issues (ASB). This engagement is to develop awareness and respect as signpost to other services and opportunities. The Safe Space model has outreach themes which includes ASB and impact and substance misuse sessions. The Youth Workers will also be engaging on the bystander approach Tuesday - 2 hours outreach and safe space at Colemans Farm Community Centre Thursday - 2 hours outreach and safe space at Colemans Farm Community Centre Friday - designated space for years 7,8 and 9 at Calne Town Hall (funded by CTC)</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by subgroups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Jane Vaughan, Community Engagement Manager, Jane.Vaughan@wiltshire.gov.uk

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
	Calne LHFIG meeting held on 28th July 2022 at 09:30, Harris Room, Calne Library.			
1.	Attendees and apologies			
	Attendees:	Cllr Sam Pearce-Kearney (Chair) Cllr Ashley O'Neill (Chair Calne Area Board) Alan Hill – Calne TC Ioan Rees – Calne Without PC Jeff Files – Hilmarton PC Becky Chivers – Area Highway Engineer Mark Stansby – Snr Traffic Engineer	Area Board to note.	AB
	Apologies:	John Henley – Hilmarton PC Martin Purslow – Cherhill & Yatesbury PC Anne Henshaw – Calne Community Transport Cllr Tony Trotman Peter Szczeziak – Compton Bassett PC Dave Denny – Heddington PC Colin Pearson – Bremhill PC Jane Vaughan – Community Engagement Manager		
2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 29 th April 2022 were presented to the Area Board on 31 st May 2022, passing all recommendations.	LHFIG to note.	All

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
3.	Financial Position			
		<p>The closing balance for 2021/22 is confirmed as £32,750.10 (see Appendix 1).</p> <p>The current balance for 2022/23, less previous commitments, stands at £42,690.10 (see Appendix 2).</p>	Area Board to note	AB
4.	Priority Schemes			
a)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	Two additional bollards have been installed and Highways are awaiting the final bill from the contractor.	Area Board to note	AB
b)	Active Travel Issue A3102 Calne Silver Street – alternative pedestrian / cycle route to and from town via Station Road	<p>Scheme to be progressed via Fynamore Gardens and Wenhill Heights using Section 106 funds.</p> <p>Construction packs have been issued to our contractor. It is very likely that the signing element will be completed (by end of September) ahead of the drop kerbs, as the kerb laying civils team is in greater demand.</p>	Area Board to note	AB

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
c)	Issue 3-20-11 Calne Anchor Road area – request for a 20-mph assessment.	<p>Issue submitted by Cllr Thorn & Calne Town Council</p> <p>An Engineer has been appointed to oversee the legal process and arrange for implementation in due course. Work on the legal process should commence in August.</p>	Area Board to note	AB
d)	Issue 3-20-9 A4 Calne / Quemerford – Request for crossing point to enable access to Quemerford Post Office from Stockley Lane	<p>Issue submitted by Calne Town Council</p> <p>Improvements to the footway on the southside of the A4, by the river bridge and at the entrance to the Old Mill are to be progressed.</p> <p>This location is proving to be a challenge due to the number of underground services identified in this area, and the recent siding out work has also exposed some drainage issues which we will need to manage and we are awaiting on advice from our Drainage Team.</p> <p>To progress the design, we will need to undertake a CAT Scan of the area, and depending on what that reveals, we may also need to undertake some trial holes, which will require the set up of temporary 2 way traffic signals.</p> <p>The estimate for both the CAT Scan and Trial hole excavations is £1,362.89. The CAT Scan as a stand-alone operation is estimated at £216.85.</p> <p>Highways request that funding is provisionally allocated to cover both elements.</p>	<p>To recommend to the Area Board that a sum of £954.03 is allocated to undertake further investigation.</p> <p>Calne Town Council to contribute 30%, a sum of £408.86</p> <p>Highways to arrange investigation</p>	<p>Chair</p> <p>Town Council</p> <p>Highways</p>

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
e)	Issue 3-21-8 C15 Compton Bassett – request for speed limit review	<p>Issue submitted by Compton Bassett Parish Council</p> <p>A brief was issued to Atkins in April to undertake a speed limit assessment. However, under instruction, Atkins have been prioritising Wiltshire's Active Travel Schemes, which are being funded by Government Grants which must be spent within a short timeframe.</p> <p>Most LHFIGs are awaiting for speed limit assessments to be done by Atkins, some of which have been carried over from the last financial year. With the Active Travel programme drawing to a conclusion it is hoped that the back log will be cleared by the end of October.</p> <p>The estimated time for the return of this assessment is end of August.</p>	<p>Highways to monitor progress</p> <p>Area Board to note</p>	<p>Highways</p> <p>AB</p>
f)	Issue 3-21-11 Goatacre A3102 – request for speed limit review	<p>Issue submitted by Hilmarton Parish Council</p> <p>The review will cover the section between the 30 mph terminal point at Lyneham to the Roundabout at the north end of Calne relief road.</p> <p>A brief was issued to Atkins in April to undertake a speed limit assessment.</p> <p>The estimated time for the return of this assessment is mid October.</p>	<p>Highways to monitor progress</p> <p>Area Board to note</p>	<p>Highways</p> <p>AB</p>

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
g)	Issue 3-21-9 Quemerford, Quemerford Lane – request to improve conspicuity of the junction	<p>Issue submitted by Calne Town Council</p> <p>An edge line (approx. 50 metres) is to be provided, commencing from the river bridge to just beyond the access, placed approximately 500mm from the kerb as part of the next round of ad hoc road marking activities.</p> <p>The timescale for this work has slipped and now likely to be done in September.</p>	Area Board to note.	AB
h)	3-21-13 Calne Sandpit Road – Request for footway improvements and drop kerbs from York Road / Comet Crescent, ROW CLAN62	<p>Issue submitted by Calne Town Council</p> <p>The alternative route through Britannia Drive crosses unadopted land and the landowner(s) intent to close this route.</p> <p>An engineer has been assigned to this project and a site meeting has been held to demonstrate our requirements.</p> <p>Deign work will be progressed with an aim to present an outline drawing and estimate at the next meeting in October.</p>	<p>Area Board to note</p> <p>Highways to continue design work</p>	<p>AB</p> <p>Highways</p>
i)	3-22-1 A4 between Forest Gate and Black Dog – request for simultaneous traffic surveys	<p>Issue submitted by Calne Without Parish Council</p> <p>Parish report that the numerous speed limits cause confusion to drivers creating speeding issues.</p> <p>A brief was issued to Atkins in April to undertake a speed limit assessment.</p>	<p>Highways to monitor progress</p> <p>Area Board to note</p>	<p>Highways</p> <p>AB</p>

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
		The estimated time for the return of this assessment is mid October.		
j)	3-21-14 Calne Mill Street Proclamation Steps – Request for a bollard to deter cyclists	<p>Issue submitted by Cllr Thorn & Calne Town Council</p> <p>Unfortunately neither Highways or the Town Council have a spare bollard in storage, and so a new bollard will need to be sourced.</p> <p>An engineer has been appointed to follow this up.</p>	Area Board to note	AB
k)	3-22-2 Derry Hill / Studley – Request to provide a suitable shared use path between Studley and Derry Hill and an onward link to the Calne/Chippenham National Cycle route NCR 403.	<p>Issue submitted by Calne Without Parish Council</p> <p>An engineer has been assigned to this project and a further site meeting has been held to demonstrate our requirements.</p> <p>A Topo survey has been ordered and we await the survey report. Cost is likely to be around £2,400.</p> <p>The Parish Council has an agreement in principle with the owners / operators of the village hall to reposition the barrier at the entrance to their car park.</p>	Area Board to note	AB
5.	New Requests and ongoing Issues			
a)	Issue 3-21-12 Cherhill – School related traffic at pick up and drop off times	<p>Issue submitted by Cherhill and Yatesbury Parish Council</p> <p>Parish has suggested alternative parking, drop-off and pick-up provision (a barriered lay-by) alongside the A4 to remove the</p>	The LHFIG will recommend closing this Issue at the next meeting if the Parish are unable to move this item forward.	Parish Council

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
		<p>large volume of traffic from Cherhill's roads, combined with a reduced speed limit and a new pedestrian access to the school.</p> <p>Cherhill PC rep would contact Ruth Durrant, School Travel Plan Advisor, to establish status of the School Travel Plan and the 'Taking Action on School Journeys' initiative.</p> <p>Item deferred as the Parish representative was not in attendance.</p>		
b)	Issue 3-21-10 Yatesbury, The Avenue – request for traffic management measures to control speeds.	<p>Issue submitted by Cherhill and Yatesbury Parish Council</p> <p>The Avenue is part of Sustrans Route 403 and is also used by walkers and horse riders. At a previous meeting, Highways presented some suggestions for consideration by the Parish Council (briefing note included as Appendix 3).</p> <p>Item deferred as the Parish representative was not in attendance.</p>	The LHFIG will recommend closing this Issue at the next meeting if the Parish are unable to move this item forward.	Parish Council
c)	3-22-4 Cherhill Marsh Lane – request for speed limit review and construction of passing places.	<p>Issue submitted by Cherhill & Yatesbury Parish Council</p> <p>The lane is rural in nature and is unlikely to meet the criteria for a lower speed limit. Passing places would need to be constructed to full carriageway depth specification to accommodate the weight of agricultural vehicles. They would need kerbing and the work would have to take place under a road closure. A ball park figure to construct one passing place is likely to amount to £15K to £20K.</p>	Area Board to note	AB

Calne LHFIFG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
		<p>Warning sign provisions were reviewed as part of a previous CATG project approximately 5 years ago and are in good order. Signs are provided to warn of horse and riders and double bend signs are positioned on approach to River's Brook. There are no signs provided to warn of Pedestrians in the Road.</p> <p>Item deferred as the Parish representative was not in attendance.</p>		
d)	3-22-5 Calne Bremhill View – request for dropped kerbs and a review of the safety barriers to provide inclusive access to the open green space	<p>Issue submitted by Calne Town Council</p> <p>Highways have visited the site and identified the following requirements:</p> <ul style="list-style-type: none"> • 2 x drop kerbs • Extensive hedgerow clearance • Repairs to footway • Replacement Pedestrian safety barrier <p>A ball park figure to undertake this work should be in the region of £5,500 to £6,000.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate 70% of £6,000, a sum of £4,200.</p> <p>The Town Council are content to contribute 30%, a sum of £1,800.</p> <p>Highways to pursue this item</p>	<p>Chair</p> <p>Town Council</p> <p>Highways</p>
e)	3-22-7 Calne Tern Close – request for bollard to slow down cyclists	<p>Issue submitted by Cllr Thorn and Calne Town Council</p> <p>Highways have visited the site and measured the footpath link at approximately 1.6m in width. A bollard placed centrally to deter cycling cannot be considered as this would impede access for pushchairs, wheelchairs and motorised buggies.</p>	<p>To recommend to the Area Board that this Issue is closed.</p>	<p>Chair</p>

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
		Following discussion, it was agreed that this matter would not be pursued.		
f)	3-22-8 C50 South of Blacklands Crossroads – request for Horse and Rider warning signs for Bridleway crossing of CALW38	<p>Issue submitted by Calne Without Parish Council</p> <p>Highways have visited the site and have prepared a short briefing note, see Appendix 4.</p> <p>The group agreed with the recommendation to install new signs.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate 70% of £1,200, a sum of £840.</p> <p>The Parish Council are content to contribute 30%, a sum of £360.</p>	<p>Chair</p> <p>Parish Council</p>
g)	3-22-9 A3102 Mile Elm – request for “safety measures” and a speed limit review	<p>Issue submitted by Calne Without Parish Council</p> <p>A site inspection has identified potential upgrade of Advance Warning Signs, Chevrons and marker posts / bollards.</p> <p>Although no design work has taken place at this time, a sum of approximately £5,000 is likely to cover any improvements, inclusive of traffic management requirements.</p> <p>This site remains a concern to the LHFIG and request that Highways develop an outline proposal for consideration at the next meeting.</p>	Highways to consider improvements	Highways

Calne LHFIFG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
h)	3-22-10 CALW56 Abberd Lane, section leading from Sand Pit to Hills Site – request for speed limit	<p>Issue submitted by Calne Without Parish Council</p> <p>It should be noted that there is an ongoing consultation on a proposed development on the north side of Abberd Lane, with access to the site from Abberd Lane.</p> <p>This issue was deferred awaiting liaison between Parish reps with Hills Waste.</p>	Area Board to note	AB
i)	3-22-11 Calne Gregor Drive and Davy Drive - request for a Weight Limit and 20 mph Speed Limit.	<p>New Issue submitted by Calne Town Council</p> <p>It was noted that neither road has yet to be adopted. Concerns should be addressed to Planning and / or Highways Development Control as the LHFIFG are unable to address these matters.</p>	To recommend to the Area Board that this Issue is closed.	Chair
j)	3-22-12 Calne The Were, Stokes Croft Play Area – Request to close the Highway to prevent through traffic.	<p>New Issue submitted by Calne Town Council</p> <p>The difficulties of closing a Public Highway were discussed at length. Issues concerning access for Utility vehicles (waste collection, deliveries), access for Emergency Services, creation of turning heads etc were all mentioned.</p> <p>It was also noted that the play area was fully contained by fencing and as such this was not considered a priority for this group to pursue.</p>	To recommend to the Area Board that this Issue be closed.	Chair

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
k)	3-22-13 Calne The Pippin – request to move the Zebra Crossing	<p>New Issue submitted by Calne Town Council</p> <p>Town Council would like the Zebra Crossing moved “by it’s own width to improve visibility of pedestrians wishing to cross from Phelps Parade towards the supermarket.</p> <p>Following a discussion the group asked Highways to investigate this matter further and report back at the next meeting.</p>	<p>Area Board to note</p> <p>Highways to investigate and prepare indicative costs.</p>	<p>AB</p> <p>Highways</p>
l)	3-22-14 Calne Prince Charles Drive / Ramsay Road – request for drop kerbs	<p>New Issue submitted by Calne Town Council</p> <p>A ball park cost to install 2 drop kerbs is £2,500.</p> <p>The group wish to pursue this matter.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate 70% of £2,500, a sum of £1,750.</p> <p>The Town Council are content to contribute 30%, a sum of £750.</p> <p>Highways to pursue this item.</p>	<p>Chair</p> <p>Town Council</p> <p>Highways</p>
m)	3-22-15 Calne Eastern Bypass / Beversbrook Sports Facility – request for bus service and infrastructure	<p>New Issue submitted by Calne Town Council</p> <p>The Group require more information on the local bus service operating in Town in order to make an informed decision on this.</p>	<p>To request that the Town Council provide a briefing note ahead of the next LHFIG meeting on how the local bus service operates.</p>	<p>Town Council</p>
6.	Other items			

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
a)	Calne Community Transport Strategy.	It is understood that Mark Edwards, Calne Town Council, is now leading the Strategy Group.	To request that the Strategy Document is circulated at the next LHFIG meeting	Town Council
b)	Sustrans Route 403 - Calne to Avebury	Update to be provided by members of the working party: An update on behalf of th working group has been forwarded by Parish Councillor John Barnes, Calne Without Parish Council, and is included as Appendix 5.	All to note	All
c)	New mail box to submit requests to the LHFIG.	Wiltshire Council has created a new mail box for submitting requests. Effective immediately, please submit requests to LHFIGrequests@wiltshire.gov.uk . Requests for Traffic Surveys should continue to be sent to trafficsurveys@wiltshire.gov.uk Please forward this information to all who submit requests on behalf of your Council.	To note	All
c)	Deadline for submitting LHFIG Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. The deadline for our next meeting is therefore 6 th October 2022.	To note	All

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

	Item	Update	Actions and recommendations	Who
8.	Dates for future meetings: 20 th October and 26 th January 2023. Venue and starting times to be advised.			

Calne Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Becky Chivers

Community Engagement Manager – Jane Vaughan

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£34,946.07**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

Calne LHFIG – Notes of meeting and Recommendations to Calne Area Board 6th Sept 2022

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Calne Area Board

7.1 To close the following Issues:

3-22-7 Calne Tern Close

3-22-11 Calne Gregor Drive / Davy Drive

3-22-12 Calne The Were

7.2 To add the following Issues (with funding) to the Priority Schemes List:

3-22-5 Calne Bremhill View, £4,200.00

3-22-8 C50 South of Blacklands Crossroads, £840.00

3-22-14 Calne Prince Charles Drive / Ramsay Road, £1,750.00

7.3 To add funding to Issues already on the Priority Schemes List:

3-20-9 Calne A4 Quemerford, £954.03